

, Phone No--,

Work Order

Contractor Details	WO Details
Contractor Name : Address : Contact Person: Mobile No: Phone No: Email: PAN : GST No:	WO No: // WO Date: Valid Till: Project Name : Building Name: Company PAN No: Company GST No:

Communication/Billing Address	Site Address
Project Incharge:	

With reference to the above subject and discussions that we had with your good self, we are pleased to release our work order for at our above mentioned site under the following terms and conditions:

You are requested to go through all the terms and condition, scope of work, rate, value of work order and other norms to understand the agreement between us. In case of any queries regarding terms and conditions, norms or rate you are kindly requested to discuss with us in head office and also in site office. You will be given two copy of work order. You have to submit one copy in head office with your signature to give your acknowledgement and complete acceptance of this work order. After that no further changes will be made in any circumstances.

Sr.No	Item Description	Unit	Quantity	Rate Rs.	Net Amount Rs.
0					
Total					
GST Amount					
Retention Amount					
Total Amount					

Amount in words:

PS Description

Prepared by

Approve By

Verified By

Accepted By

For

"Kindly Mention Work order ID/No on all documents like Delivery Challan/Invoice etc.

Subject to pune Jurisdiction only"

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Accepted By

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"Kindly Mention Work order ID/No on all documents like Delivery Challan/Invoice etc.
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