**CANCELLATION INTIMATION LETTER**

**Date:- <<<PRINTDATE>>>**

**To,**

**Applicant**:- <<<APPLICANTTITLE>>> <<<CUSTOMERNAME>>>

**Co-Applicant**: -<<<TitleJoinCustomer1>>><<<JC1>>>

**R/o:-** <<<CUSTOMERADDRESS>>>

**Subject: Cancellation Notice against Non-payment of Dues with regard to booking of Unit No. <<<UNITNAME>>> in the Project “<<<PROJECTNAME>>>”.**

Dear Sir/Madam,

This is with reference to the Demand Letter **<<<LASTDEMANDDATE>>>** and De-allotment Letter dated , issued to you by **<<<COMPANYNAME>>>** bringing to your attention that an amount of INR. **<<<OUTSTANDINGVALUEWithTax>>>/- (<<<OUTSTANDINGVALUEWithTaxTEXT>>>)** is outstanding against your Unit No. **<<<UNITNAME>>>** at **<<<PROJECTNAME>>>** (“Unit”) in terms of the Application Form dated **<<<BookingDate>>>.**

Please be advised that continued non-payment will leave us with no option but to cancel the booking of Unit and forfeit the entire amount received till date against the said Unit.

To avoid cancellation of the Unit, you are requested to settle the outstanding amount within 7 days from the date of this notice.

Should you require any further assistance, please contact Mrs. Dixita Chotalia at 0124-4710430 or email us at [crm@shubhashray.com](mailto:crm@shubhashray.com).

Thanking you,

**FOR <<<COMPANYNAME>>>**



**Authorized Signatory**